



सत्यमेव जयते

Government of India

**F. No. 3-93/2015-RKVY**

**Government of India**

**Ministry of Agriculture and Farmers Welfare**

**Department of Agriculture, Cooperation and Farmers Welfare**

**Krishi Bhawan, New Delhi-110001**

ENGAGEMENT OF CONSULTANTS FOR RASHTRIYA KRISHI VIKAS  
YOJANA(RKVY), UNDER DEPARTMENT OF AGRICULTURE, COOPERATION  
AND FARMERS WELFARE, MINISTRY OF AGRICULTURE AND FARMERS  
WELFARE

Department of Agriculture, Cooperation and Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Govt. of India proposes to engage 2 (TWO) Consultants for Rashtriya Krishi Vikas Yojana (RKVY) on contractual basis in any one or more of the following areas:

- 1) Natural Resource Management & Irrigation 2) Crops & Seed 3) Horticulture 4) Farm Mechanization 5) Nutrient Management & Organic Farming 6) Extension & Information Technology 7) Marketing & Post Harvest Technology 8) Cooperation 9) Pest Management 10) Economics/Statistics**

**1.0 Terms of Reference for Consultants:**

- i) To assist in planning, execution and monitoring of RKVY;
- ii) To analyse agenda of State Level Sanctioning Committee (SLSC) & consolidate Department's comments on the agenda;
- iii) To liaison with States and monitor progress of implementation of RKVY;
- iv) To help in documentation of successes of the scheme for dissemination amongst States/Stakeholders;
- v) To perform any other duties as assigned from time to time.

**2.0 Essential Qualification & Experience**

- i) Possessing Master Degree in the Discipline and having at least 05 years of experience in the relevant field

**OR**

Having worked in the rank of Deputy Commissioner or equivalent in the Govt. of India.

ii) Having analytical and presentation skills with ability to draft/develop proposal/reports; ability to provide team leadership and motivation; good knowledge of computer programmes/software e.g., MS Word, Excel, Power Point, Internet, etc.

iii) He/She should have very good communication skills (written and oral).

### **3.0 Remuneration & Duration of Contract:**

The consultants will be engaged on full time basis initially for a period of **three (3) months**. Department of Agriculture, Cooperation and Farmers Welfare can consider extending duration of contract for suitable period after completion of initial tenure. Monthly Remuneration of persons engaged would be fixed on the basis of their qualification and experience in consultation with Finance Division of this Department. No other allowances e.g. Dearness Pay/allowance, Daily Allowance, House Rent Allowance, Transport Allowances, etc. will be admissible. The contract can be terminated by both sides (i.e. Department of Agriculture, Cooperation and Farmers Welfare or the Consultant) by giving one month prior notice. **The place of working/posting has all India liability including Head Quarter at Krishi Bhawan/Shastri Bhawan, New Delhi.**

4.0 **Maximum Age** : 65 years (Relaxable at the discretion of the competent authority)

### **5.0 Leave provisions to Consultant**

Total leave admissible of all kinds, in case of full time engagement, shall not exceed 8 days in a calendar year on pro-rata basis depending on the duration of the contractual engagement. Leave shall be credited in advance on quarterly basis which can be relaxed to the extent of providing advance leave on semi-annually basis, only in exception cases and with the approval of competent authority. Un-available leave in a calendar year shall neither be carried forward to next calendar years nor be encashed.

### **6.0 Attendance:**

Consultant shall mark their daily attendance in the attendance register in E-I Section of the Department of Agriculture & Cooperation.

### **7.0 Office timing and working hours**

Engagement is on full time basis. Working hours shall normally be from 9:00 a.m. to 5:30 p.m. during working days including half an hour lunch break in between. The person engaged on full time basis will not be allowed to take any other assignment during the period of contractual engagement. Further, a consultant can be asked to attend office on holidays i.e. weekly holidays-Saturday & Sunday and Gazetted holidays also for which no extra remuneration will be paid to him. This Department would be free to terminate the services in case of absence of a consultant for more than 15 days beyond the entitled leave in a

calendar year. The Gazetted/closed holidays are as per the order of Government of India.

**8.0 Confidentially of data and documents:**

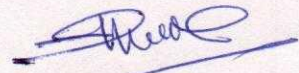
The intellectual Property Rights (IPR) of the data collected, as well as, the deliverables produced for the Department shall remain with the Department. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for this purpose of this assignment or during the course of the assignment for the Department, without the express written consent of the Department. The consultant shall be bound to hand-over the entire set of records of assignment to the Department before the expiry of the contract, and before the final payment is released by the Department.

**9.0 Conflict of Intrest:**

The consultant appointed by the Department, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department.

**10.0 Format for application & submission details:**

Candidate may send their application to **Director (RKVY), Department of Agriculture and Cooperation, Room No.247-C Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001** in the following format within a period of **15 (fifteen) days** from the date of its publication in newspaper. **Shortlisted candidates will be advised by this Department for further action.**



**(Chandramani Sharma)**  
**Director (RKVY)**

Department of Agriculture, Cooperation & Farmers Welfare  
Ministry of Agriculture & Farmers Welfare  
Krishi Bhawan, New Delhi-110001  
26<sup>th</sup> February, 2016

## APPLICATION FORM

### FOR

ENGAGEMENT AS CONSULTANTS FOR RASHTRIYA KRISHI VIKAS YOJANA (RKVY), UNDER DEPTT. OF AGRICULTURE, COOPERATION AND FARMERS WELFARE, MINISTRY OF AGRICULTURE AND FARMERS WELFARE

Photograph

1. Name:

2. Date of Birth:

3. Contact details:

Postal Address:

Mobile No.:

Email Id:

4. Academic Qualification(s):

University/ Institution/Board	Degree/ Level	Major Subjects	Year	Marks/ CGPA	Remarks, if any

5. Present Occupation:

6. Professional Experience:

Department/ Organization	Post held	From	To	Emoluments	Nature of duties

7. Areas of Consultancy applied for (Natural Resource Management & Irrigation/Crops & Seed/Horticulture/Farm Mechanization/Nutrient Management & Organic Farming/Extension & Information Technology /Marketing & Post Harvest Technology/Cooperation/ Pest Management)/ Economics/Statistics
8. Details of previous consultancy, if any:
9. Availability / notice period required (in days) for joining:
10. Any other relevant information:

**Place :**

**(Signature)**

**Date :**